

CDDVDMAKERS.COM

CDRGUY.COM

100% Quality Guarantee ■ Free Barcodes ■ Experienced Art Department

CD PRODUCTION CHECKLIST & TERMS OF BUSINESS

Please Print This Page And Send With Order!

Please Read And Complete All Of The Enclosed Production Materials And Terms Of Business. Your Dated Signature Is Acknowledgement And Acceptance Of Our Terms Of Business. A Dated Signature Is Required To Begin Your Project.

ALL SPECIAL INSTRUCTIONS MUST BE IN WRITING!

Due/delivery Date Subject To Change If: Customer Elects Change(s); Materials Submitted Are Not Thoroughly Discussed With Sales Representative; Or Shipping Delays Occur.

Billing Address

Shipping Address

Attn: _____

Attn: _____

Phone: _____

Phone: _____

*All Proofs, Tests And Products Will Be Shipped To The Shipping Address Unless Otherwise Stated.

New Release Reorder Quantity Desired: _____

Art Files

No Artwork Is Needed Artwork Included With This Production Checklist.

Sending It At A Later Date. E-mail It To Art@CDRGuy.com.

Digital Graphics Format (Check One) Macintosh PC

Graphic Designer Phone And Email If Applicable: _____

Hard Copy Of Printed Materials (examples) Supplied? Yes No (Circle One)

Check Which Packaging Services Needed

- Package In Standard Jewel Case With Black Tray Clear Tray White Tray
 - Slim Jewel Box W/Black Tray Slim Jewel Box W/Clear Tray
 - Paper Sleeve Cardboard Sleeve
 - 4 Panel Digi-pak 6 Panel Digi-pak 4 Panel Wallet 6 Panel Wallet
 - Packaged In A DVD Amaray Black Case
 - Packaged In A DVD Amaray Clear Case
 - Insert Print Shrink Wrap Other _____
 - Free **Barcode** Needed
-

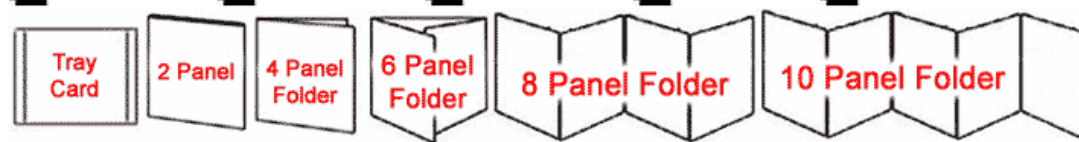
Printed Inserts

Printing Paper

- Inhouse Printing (1200 DPI Laser Printing)
 - Factory Printing 4000 DPI Offset Printing)
-

Number Of Panels:

2 Panel 4 Panel 6 Panel 8 Panel 10 Panel



The diagrams show various packaging options: a single Tray Card, a 2 Panel insert, a 4 Panel Folder, a 6 Panel Folder, an 8 Panel Folder, and a 10 Panel Folder. Each diagram is labeled with its respective name in red text.

- DVD Amaray Cover Wrap DVD 2 Insert Sheet DVD 4 Panel Insert Sheet



The diagrams show three DVD packaging options: a DVD Amaray Cover Wrap, a DVD Insert Sheet, and a DVD 4 Panel Insert Sheet. Each diagram is labeled with its respective name in red text.

Color Printing Choices: (Check One)

- Color Over Black & White Printing
 - Black & White Over Black & White Printing
 - Color Over Color Printing
-

CD Label Printing: (Actual Printing On Disc)

For 1 To 999 CDRs Label Printing

- Black Printing Only On CDR
- Red Printing Only On CDR
- Blue Printing Only On CDR
- Full Color Printing On Disc Ink Jet Printing On Disc Only (No Burning Needed)
- No Printing On Disc Needed

For 1000 Or More Manufactured CDs

1st Pantone Color _____ 2nd Pantone Color _____

3rd Pantone Color _____ 4th Pantone Color _____

5th Pantone Color _____

- I've Provide Sample Colors For CD Printing.

CD Master (Check One)

- Audio CDR Master Included With This Production Checklist.
- Sending It At A Later Date.

CDDVDMakers Terms Of Business

For Typesetting, Layout And Graphic Design, CDDVDMakers.com
Includes 1 To 5 Free Hours Of Graphic Layout On Your Project.

(See Package Info For Exact Amount Of Time)

Any Projects That Require More Package Time,
Will Be Billed \$40 For Each Additional Hour.

When Is The Absolute Date That You Need

To Receive Your Product: _____ / _____ / _____

TURN-AROUND STARTS FROM DATE THAT ALL PROOFS
ARE APPROVED AND AUTHORIZED BY THE CLIENT.

Limitation Of Liability: CDRGuy.com Disclaims Any And All Implied Warranties,
Including All Warranties Of Merchantability Of Fitness For A Particular Purpose.
CDRGuy.com Shall Not Be Liable Under Any Circumstances For Any Incidental
Or Consequential Loss Or Damages, Including Loss Of Profits. Customer
Waives Any And All Claims For Such Loss Or Damages. Under No Circumstances
Shall Our Liability Exceed The Purchase Price Of Any Services Provided.

SHIPPING/TURN-AROUND TIME

3-5 Business Day Turn-around On All Complete In House Orders Or Reorders.

8-15 Business Days Turn-around On All Orders With Factory Printed Components

Shipping Time Is Not Included In These Turn Around Times.

Shipping Upgrades Available At Additional Cost.

Terms Of Sale:

Madison Area

50% Deposit Is Required To Place An Order

On All Complete In House Orders Or Reorders.

75% Deposit Is Required To Place An Order

On All Orders With Factory Printed Components.

Balance Is Due On Receipt Of Product.

Outside Of Madison Area

75% Deposit Is Required At The Time Of Order.

The Balance Is Due In Full Before It Will Be Shipped Directly To The Shipping
Address.

Choice Of Payment

I'm Sending A Bank Check/Money Order For Payment In Full.
SORRY, WE DO NOT ACCEPT PERSONAL CHECKS.

Please Charge My Credit Card (Circle One) Visa M.C.

_____ - _____ - _____ - _____

Exp. _____ / _____

Please Charge My Card For Payment In Full \$ _____

Please Charge My Card For The Deposit Of 75% = \$ _____
And The Ballance = \$ _____ When It Ships.

The Cards Billing Address

Full Name On Card _____

Address _____

City _____

State _____ Zip _____

Signature _____

By Signing Above, I Authorize CDRGuy.com To Charge My Card For Full Payment.

CDRGuy.com AUTHORIZATION FOR REPLICATION

Proprietary Rights: The Undersigned ("person, Persons, Or Band") Represents And Warrants That The Recordings, Songs And Audio Compositions Are Original And Have Legally Licensed The Below Mentioned Audio Master(s) And Have Full Right And Authority To Request That CDRGuy.com Perform Replication Of Compact Discs And/or Cassettes From Such Master(s) With Respect To The Musical Titles To Be Replicated.

SIGNATURE: _____ DATE: ____ / ____ / ____

I Have Read And Understand The CD PRODUCTION CHECKLIST & TERMS OF BUSINESS

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